

*The Mission of the Rock Creek PTC is to strengthen the relationship between school and community in order to enhance the educational experience of every student. The PTC will raise funds to support educational opportunities and supplement the needs of the school to promote academic, cultural, and enrichment activities.*



Board Meeting December 12, 2022

7:00 pm

In Attendance:

President Marianthe Tufts

Jamie Khuu – Treasurer

JP Zbylut- First Vice President

Beth Keebler Communications co-chair

Alison Toshima -Communication co- chair

Alison Pederson – Volunteer Coordinator

Chanel Sheragy – Past President

Becky Erion- Secretary

Not in attendance: Sakina Abdul Haqq – 2nd Vice President

Meeting Called to order at 7:07pm

Marianthe offered welcome to the last meeting of year 2022.

Reviewed minutes – MT scrolled through the minutes.

Made a motion to approve minutes made by Jamie made the motion, Becky seconded the motion, all in favor. Unanimous agreement for minutes.

Jamie reviewed the budget. Highlights: Sitting in the checkbook \$78,000.00. Some of the portion is reserved for the track project.

Book fair: We have \$4,00.00 in the budget. Jamie asked a question about paying the book fair balance for the book fair. How do we spend the money? Jamie asked how we can spend the money. MY asked to check in with Leda Mareth (former Treasurer for the PTC) to see what the protocol is to purchase for the library because the district must approve the purchase.

Money from Square One art has been allocated but not spent for teachers. The money has been taken from the staff room remodel. Passive fundraisers are sitting around \$2,00.00. Rocket Run is over at \$34,000.00 – however the cost of rocket run has not been subtracted from the total.

Any money that comes in after January maybe we move the money to passive fundraising instead of Rocket Run, unless specified for Rocket Run. MT would like to address at the general meeting. Discussion about whether we track the money into Rocket Run vs. passive fundraising. The counter argument is in following years it might be confusing to see how additional money was put in passive fundraising that is above normal spending patterns.

MT told JP about the excel spread sheet about how the rocket run expenses are broken down and that it would be important to show the general meeting how the money is spent.

Very few teachers or volunteers turned in any receipts for holiday parties. PTC budget is looking very good with room parties. David is pushing the teachers to plan field trips this year. David would like the school to see Frozen at Westview.

Teachers have money to spend, and teachers have not turned in receipts.

In January – Spring Fundraiser. Also – what bigger ticket items could we purchase for the school.

JP Update: Wrapping up Rocket Run

The money is still coming in and projected to come into January. The only thing left is writing the thank you notes and passing out water bottles. The water bottles will arrive after January 20<sup>th</sup>, 2023.

When the thank you note is passed out, a t shirt should go with a thank you note. 85% of the adult t shirts are paid for. They will go home with children.

Passive McDonald's update TBA.

P.A. toy store has not given any totals or amounts yet from the passive fundraiser.

Potential fundraiser – Live Laugh Art – virtual or traveling Paint Event.

They come with a couple instructor and have made \$2,00.00 or so for a school our size.

Blue bags have made \$85.00 for the school so far. Discussion about receiving Fred Meyer vouchers and WinCo vouchers. The vouchers have been used for concession for events. Or perhaps school snacks or staff snacks and/or teacher appreciation. Jamie shared that the pizza nights from Papa Murphy. Jamie mentioned that there is only 2 checks from them.

JP said the website on Papa Murphy has been dysfunctional and inconsistent. MT will try to have Sakina follow up with Papa Murphy and with Beth and Alison with communication to the Rocket Run about the inconsistency of the website, however the link is working despite the message.

Conversation about Papa Murphy and Mod Pizza and whether or not to try to offer Mod Pizza. No switching from Papa Murphy because we have stated to Papa Murphy being the official Pizza choice of Rock Creek.

The PTC Bulletin Board will be updated. It will be a Rocket themed bulletin board. Spend what you need but try to keep it reasonable. Use school supplies where you can.

Please text Beth and Alison if you need anything posted in Communication. Keep the communication simple due to the break.

Canva description. It's a graphic design company that is editable. MT made a motion to purchase Canva. All in favor for one-year subscriptions. The subscription will be held by the communication chairs. JP asked if there could be a how-to doc for other future members to use.

The PTC could support a potluck for the teachers on a no school day for kids. He recommended a baked potato bar, soups and salads.

Discussion: potluck and trying to get volunteers to cover that vs. just paying for lunch. MT made a motion to pay for lunch. Jamie seconded the motion. All in favor. David will submit reimbursement for lunch for the teachers, at \$500.00.

Multi-cultural night proposed by David. What involvement is PTC interested in? Come back in January be ready to discuss another community event, multicultural night, and the family fun run, and a spring fundraiser. Jamie said it depends on what David wants for the multicultural night. Chanel reminded everyone about the 5<sup>th</sup> grade send off in the spring. Did David get the schedule and talk about what activities are available and make sense.

Valentines Day party will come soon enough. A request made: Do teachers want a party or a party in a box. What time do you want the party (time slot). In January seeking a volunteer to coordinate friendship day parties. How many volunteers does the teacher want in the classroom for the party? That person will work with Allison to spear head the parties.

5<sup>th</sup> grade committee. 12 or 13 parents over seeing the committee. A kickoff meeting the Wednesday Jan 4<sup>th</sup> for 5<sup>th</sup> grade involvement. Teachers need to play a part in planning the committee. David is joining the committee. Fundraising for 5<sup>th</sup> grade is off to a strong start.

Jamie: Why do we fundraise when we allocate money for the 5<sup>th</sup> grade party. MT- previous boards have pushed and communities have pushed for more extravagant activities,

Wednesday PTC Meeting. Other January items: email, social media platform. Future topics: how do we handle personal private requests for help. MT made a board meeting closed at 8:25pm.

**Additional Item:** Email received from Ron Umali – administrator for Maintenance and Custodial Services to Principal David Westhora. Email confirms that schools are responsible for maintaining the track. The track has a 5 year warranty. It was installed in 2018. The school has historically held a 1K/5K fundraiser to maintain.

Track maintenance will be added to the agenda for the 1/9/2023 board meeting.