

The Mission of the Rock Creek PTC is to strengthen the relationship between school and community in order to enhance the educational experience of every student. The PTC will raise funds to support educational opportunities and supplement the needs of the school to promote academic, cultural, and enrichment activities.



June 16, 2022 Board Meeting

Marianthe Tuft "MT" - President for 22-23 year

Jamie Khuu- Treasurer

A Vyas- communications chair

JP Zbylut- First Vice President

Allison Pederson- Volunteer Coordinator

Becky Erion -Secretary

Meeting started at 7:35

## **Greetings from Future President MT**

This is fun – if this becomes stressful, we are doing it wrong. We have all committed to this responsibility, and we will all lean on each other. We are here to collaborate to create great experiences for the school together.

We will figure what works for this board. Meetings about an hour, and then a lot of information over emails and texts.

After the first couple of events, we will get lots of volunteers.

Please check in with Becky if you miss notes/minutes and she will send them to you to review.

## **Roundtable activity to introduce board members.**

In the packet – constitution, by laws, and a draft of the school calendar for next year. Please review the materials before the meeting in August.

**Discussion Budget:** The PTC will be connecting with a lawyer and accountant to over see the budget and to help with taxes.

## **Calendar:**

We received the calendar for the next year. This will help the PTC plan events for the next academic year. We want to firm up a calendar for the events next year.

MT encouraged everyone to connect with their previous counterpart so they will be mostly up to speed in August.

**Kindergarten through 2<sup>nd</sup> grade meet up at the park.** The PTC is going to ask for a volunteer to set up the events. The PTC board needs members (a couple board members) and even teachers even have attended in the past.

**School supply drop off.** Sept 1 2:30-3:30pm The PTC board will host the event. The PTC does a snack, usually popsicles. The event is fun and we start making connections. QR codes and flyers will needed to be passed out over the event.

Tiffany can only ask 2 events a semester for teachers to work in the evenings. Back to school night and conferences are the two events. We can't ask teachers to attend other PTC events.

**Rocket Run and Rocket Week:** Thanks to COVID, the last couple years have been different. Typically in the past there has been one person nominated to run the whole event. Proposed: Committee leads and the VP (JP) project manages the project.

It has been challenging getting volunteers to take on Rocket Run because it is a lot of work, and it is not a PTC board committee position.

### **Engagement and Volunteers**

PTC board members engaging with new Kindergarten parents at the Kindergarten Camp for incoming students.

Discussion about breaking apart the Rocket Run position to spread out the load and to seem more doable.

Outreach for the summer:

Kindergarten outreach to families. Discussion on how to reach new families and connect with new families to Rock Creek. Including how to volunteer, and communication on how to get background checks, Better Impact, name tags, and Volunteer registration and vaccination card. Possibility of doing a Volunteer Orientation before school, and maybe right as school starts.

### **Board related items for the summer:**

-2022-2023 Budget for the school. Jamie, Chanel, and MT will get together to look at the budget. Simplifying the budget – instead of multiple line items on the financial budget.

-Confirming Calendar items: 90% firmed in August and 98% by September 1<sup>st</sup>. Knowing what events we are hosting, working on volunteers.

-Getting together as a board together sometime during the week of August 8-12. MT will put out a couple of options for meeting at that time.

-Discussion about meeting times for future board meetings to work with the whole group. Meetings will try to be a hour, but the first meeting might be longer then a hour.

-Tiffany has asked to join the meeting at PTC to give updates. She would join for 15 minutes or so and then she would leave, and the PTC would continue.

-Discussion about time requirements. Board meeting, member meetings each once a month. MT also mentioned emails and texting helped with keeping things efficient. Flexibility is key – if you miss a meeting, its okay to ask others to help cover in each other's absence.

-MT reminded the board to use the official email address if we are working with the public to utilize maintain the professional and official communication.

-If anyone is interested in early Rocket Run volunteer opportunity. MT asked for a volunteer to help secure the t shirts for next year Rocket Run.

### **Closing comments from MT.**

Please text, or email if you have questions.

Meeting ended at 8:34pm.