

## CONSTITUTION

### ARTICLE I- NAME

The name of this club shall be Rock Creek PTC (Parent-Teacher Club).

### ARTICLE II- OBJECT

The purpose of this club shall be service, through the organized efforts of the parents and friends of the community, to promote better conditions, relations and activities in the school and community.

### ARTICLE III- MEMBERSHIP

Membership in this club shall consist of Rock Creek School parents and Staff.

### ARTICLE IV- OFFICERS

Sec.1 The PTC Board shall consist of the following members:

Executive officers:

President, 1<sup>st</sup> Vice President and 2<sup>nd</sup> Vice President, Secretary and Treasurer.

Appointed officers:

Room Party Coordinator, Community Relations Coordinators, and Volunteer Coordinators, Family Education Coordinator.

Past President

School Principal

A faculty consultant, appointed by the principal with the approval of the board

All elected and appointed officers are equal voting members of the Board.

Sec.2 The term for executive and appointed officers shall be from July 1 of the current year to July 1 (*June 30*) of the following year.

Sec 3 The executive officers shall be elected at a general PTC meeting to be held before the end of each school year. Officers shall be elected by a simple majority of the members present.

Sec.4 The nominating committee for new officers shall be appointed by the PTC Board and chaired by the Past President. Nominations for officers may be made from the floor as well as by the nominating committee.

Sec.5 Vacancies in office shall be filled by appointment of the club officers. Recruitment must begin within 30 days.

### ARTICLE V – MEETINGS

Sec. 1 General PTC meetings shall be held at a time accessible to all members.

Sec. 2 General or special meetings may be called by the President or three other officers.

Sec. 3 The PTC Board may meet outside of the general meeting to conduct PTC business.

#### ARTICLE VI - -AMENDMENTS

Sec. 1 This constitution may be amended at any general meeting by a two-thirds vote of the members present. The proposed amendments shall be submitted in writing and made available to all members.

Sec. 2 By-laws may be adopted, amended, or repealed at any general meeting by a majority vote of the members present.

#### ARTICLE VII – TAX EXEMPT STATUS

Sec. 1 This organization will abide by any limitations set down by Section 501 (C) (3) of the internal revenue code, pertaining to the tax-exempt status.

Sec. 2 Should this organization dissolve, debt will be paid and remaining funds distributed among one or more organizations with 501 (C ) (3) internal revenue code status.

Sec. 3 This organization is non profit and no part of its earning shall inure to benefit of any private member.