

(2024-02 PTC) Board Meeting

Present: Chanel, JP, Beth, MT, Allison, Chelsea, Megan

Absent: Paul, Alison T.

Meeting called to order: 7:06

Review January meeting minutes

motion to accept:JP second: Beth
minutes approved

Review Jan Meeting:

YSO Guest speaker was not available, meeting was changed quickly from in-person to zoom, in the future we will plan to go ahead to hold meetings as scheduled

iPads Update: Funding was obtained outside the PTC

PTC no longer needs to consider supplemental funding

Field Trip financials update:

Future planning for next year: Allotting a field trip budget to Principal with the assumption of equity and a standard of equal allotment

Fundraising:

Discussion: FR trends are changing.

Our goal is student enrichment so our goals for budgeting may be adjusted for more student focused funding, rather than heavy on classroom reimbursement.

Financial Outlook: Attached Link to Projected Financial Walk*

MT took an extensive look at previous years and considering conversation from the current year's board to look at 2024/25 budget.

The ownership and approval of 24/25 is the responsibility of next year's board, but we need to consider how to set it up.

As of Jan 5: Review of Financial Walk prepared by MT

\$4,000 in spring fundraising bringing us to 62k

Calculations of last year spring plus track reserve projecting an End of year 18k left over

Projector- splits with funds that DW has access to from Covid funding

Discussion:

Projector 5k

Do we need a spring FR?

JP: Is add to track fund at 3500 reasonable for future years?

Do we raise money now with consideration for future?

The only think the board is contractually on the hook for is the track- Show the community this information with a framework about other expenses we can absorb

How do we handle surplus? How do we handle fundraising?

****Financials (from MT's meeting agenda)**

_The Attached file is my brainstorm on rounding out this year's financial decisions (and events) and an initial POV for next year.

_Summary Tab: Simple View of the Remainder of the Year Outlook, Full Year Projection (Actuals + Fcst = Projection), and a Stab at what next year could look like.

_The summary tab links to the details on the next tab

_Please note, I had to deep dive into the financials to get my feet under me prior to being able to collaborate with Paul and all of you. It is a complicated year + different times with fundraising. I used my prior 6 year history of being on the board for the projections as well as what I think for next year. None of this is final; this is just my thinking. We will vote on what we can tonight.

PTC is requesting transparency for funds for the projector- why do you need the money from us if you already have the money

From the covid funds, so we can not vote...

VOTE:

MT raises for a motion to not have the blastoff spring bringing in the

Given we have a carryover balance of 23k

5 yes

MT, Chanel, Alison, Beth, Chelsea

2 abstain-Megan, JP

1not present is Paul -Motion passed

This Friday's Movie

Potentially need to change movie-

Elemental may be too mature for kids

Board decided to keep the movie as is

5th Grade Concession Stand- In contact with Emily for popcorn (will come from movie night budget)

-5th graders will be working concession stand with parents

-Will bring out mats for kids

-Enough popcorn bags

-Lights are on the stage for set up

Allison will follow up with volunteer slots-3/5 vols empty

Friendship Day Parties

*We have an email write up about class parties that was created by Alison for future parties

_Volunteers have been notified

_Water Bottle and Lollipop logistics

Community Celebration

_David's Ask for the PTC's role in the event: Volunteer recruiting

-Having volunteers help with coordination maybe an event coordinator, or point people to manage 3-4 participants with connection to the community celebration

-PTC will contribute \$1000 and volunteer opportunities

Review Up-Coming Events

Movie night

Friendship parties

Defy fundraiser

PTC meeting

Winterhawks

Board meeting 3/4

mcMenamins 3/11

PTC meeting

Week after Spring break-TEacher appreciation

Final PTC Board meeting

Wrap up-how we do PTC elections and hand off

End of Feb work: All things Board, review of constitution and bylaws (and in google drive)

To discuss March meeting:

PTC Board member elections-slate confirmed by mid April to vote in May

Communication about open board positions by the end of FEB-to Chanel

May 9-vote

May 29-end of year board transition

Kindergarten participation/follow up with David

Fundraisers for April/May

Circle back for projector

Carnival-jazzy jars +cake walk

Confirm Communications for the Week

_Friday Movie Night

_Lego Club Next Steps

_Future Events: Friendship Day Parties, PTC Meeting, Defy Fundraiser

March/May in person

February/April- zoom

8:46 pm meeting close

Addendum: School supplies sign ups-coordination of school supplies cost/benefit to families-will discuss at next meeting

Addendum discussion close 8:50

[*Link to MT Financial walkthrough](#)

Follow up to PROJECTOR conversation:

A motion was made via email on 2/6 by Chanel to fund \$5000 request for a new projector request from DW. Seconded by MT and voted via text by the board.

Motion passed with 7 votes and confirmed by MT.

Follow up to LEGO Club conversation:

DW requested changes to the wording for Lego club due to risk management. New wording will position PTC as partners with school staff.

Update was given by MT via text 2/6

Text vote: 2/16

MT submitted a motion to request a non-budget expense for \$126 spend for Lego starter kits for Lego club to supplement current donations.

MT submitted a motion to request \$50 spend for allergy free snacks to support Lego club.

Motion passed with 6 yes votes and 2 absent (abstain?) via text 2/16