

ROCK CREEK ELEMENTARY PARENT TEACHER CLUB

ROCK CREEK ELEMENTARY SCHOOL PTC
4125 NW 185TH AVE. PORTLAND, OR 97229
TAX ID #93-1145502



Meeting Date: Wednesday, Mar 12, 2025

Meeting Purpose: Monthly PTC Board Meeting

Board Members: [Beth Keebler](#), [Allison Pederson](#), [Marianthe Tufts](#) [Brad Manker](#)
Sakina Abdul Haqq, Tawnee Buckingham, Laurel Arenivar, Chelsea Fisher

Meeting called to order: 7:37 pm

Approve Feb meeting minutes

Motion to approve: Marianthe **Second:** Sakina

Financial update

Tawnee and Sakina are working on online access

Sakina, Beth, and Megan are on SoS

Sakina is the registered agent on the SoS, she needs a debit card, waiting on a call from the bank, she had the bank print statements to reconcile the last few months.

Tawnee's number is on the account but she is not the primary so she does not have the access to online banking.

Secretary of State requirements may be different based on what the bank needs.

Teachers are spending on their monthly budgets, but not a lot of reimbursements for events.

Dance reimbursements: DJ already paid, glow sticks

Community night: Tri Fold boards

MT created a best guess for an updated budget (MT recon, January)

Currently accounts are in the black, just need access to the bank info to reconcile the budget with the spend.

Sees Candy FR was for 5th Grade FR

Upcoming events

Classroom Parties: 3/14

Volunteers are in short supply, Allison is making it work with the volunteers that they do have

- Rocketeer release tomorrow has volunteer requests front and center.
- Will put in Facebook note for what we need right now for all volunteer opportunities, Allison will write up what we need for vols for Comms.
- Can we post need for Parent Square vols for Classroom Parties
- Is there a graphic for spring party? No

Walk and Roll: 3/21

On the same day as walking school bus, there are prizes for kids who walk and roll
Do we have stand alone Walking School Bus events on FB? Yes...will change the 3/21 WSB to include Walk and Roll.

Odd Moe's Pizza Night: 4/4

Cultural Night:4/11

Poster Boards have been supplied, scholarship is still up in the air

April PTC Meeting: 4/2

Anti-Bullying update from Ms.Hanby

May PTC In Person Meeting- 5/21 for officer elections

Bethany Library as guests

Staff Appreciation Week: 5/5-5/9

Chick Fil A staff lunches

Maybe we won't ask for vols from the community

Old Spaghetti Factory

Catered Lunches rather than potlucks

Carnival: 5/30

Kona Ice is booked

Portland Party is booked

Volunteer Opportunities are in Parent Square

Westview NHS-for carnival vols

BK is looking for a board volunteer to co-chair the committee. There are usually 4ish other committee members- Tawnee is going to volunteer!! Committee roles are to assess the games and add or subtract games and create a run of show
Bach to Rock offered to set up a karaoke machine for carnival, maybe up on the stage in the gym...

Tape Mr.Westhara to the wall

Dunk Tank

Dance wrap up:

Big success, thanks all for the help

MT created an event plan, volunteer description, and a floorplan for setup

Kindergarten Orientation: 5/15 5:30/6pm

Tshirt order for kinder

Table for orientation night for PTC

Megan will volunteer for this

June:

Meeting Place FR

Field Day

Garden and Track updates:

Will call for volunteers for Saturday work days

Brad is working on a grant for a new greenhouse, Beth will help with grant writing.

April 15 grant deadline.

Track update: BSD team will bring in folks to look at the damage/repairs

School Dude: How to sign up to reserve spaces and dates for next year's calendar

Benivity- we need to re-sign up for orgs that will give contributions that way, Sakina and Beth will connect

5th Grade Grad: Do we have RR pics from the last few years to display for the grad celebrations? MT: there may be some in the drive.

-Board recruitment needs

School Supply order: we can wait for insight from the teachers, the survey will go out soon, what is the timeline for teacher response, can we have an extension until the first week of April?

Talent Show: parent volunteer support requested, Beth and Brad and Allison will stay in the loop about the way that PTC can support

Gratitude for the FR from McMenimins \$1600

Meeting close at 8:45pm