

PTC Board Meeting

Monday 10/2/23

Meeting start: 7:05

In Attendance: JP, MT, Chanel, Alison T, Beth, Chelsea, Paul, Allison P, Megan T.

Absent: none

Start of Meeting + Approval of Minutes; MT

Motion to accept: JP, second Beth

Approved unanimously

Rocket Run; JP

Review this week's activities leading up to RR:

UPDATES

- Chelsea will help with t-shirt sorting WED, and will use the stage in the gym. Will add the teacher/class list to the piles
- Chris and Chanel will be passing out t-shirts to classrooms
- Visitor/Volunteer labels are printed to hand out day of
- Snacks: MT pretzels to her house, apples at cash and carry-Chanel will pick up on Thursday PM, Cups-3600 ordered, bags for snacks: add to water replenishers job
- Cups 3oz Dixie cups for single use
- Extra copies of the master list
- Extra trash cans for cups
- Beth will get ice and fill water jugs
- Time clock operator: Chelsea
- Photographer 11:45-3pm
- Rocket Run visitor table-Megan welcoming table in front
- Visitors area-cone off
- Teacher tents
- Snack distribution-bags
- ISC-another tent? Follow up with DW about what to do...

Volunteer update:

Classroom parties: teacher will be in charge of coordinating with volunteers-no later than October 9 we will be posting volunteer options for sign ups

Fall dance-Trunk or Treat at Westview is on the same night 5:30-7:30, 6-8pm dance

No messaging about costumes

Early comms about parking options-plan ahead for parking/carpool

Popcorn, glow sticks, water

Passive fundraising; Chelsea

- Old Spaghetti Factory Donation Results \$420.22
- Nov 15-Chipotle
- 12/28 1/15 3/20 (?) Winterhawks-Nov.1 Comms push/gifting ideas
- Defy 2/20
- Mcmenimins (Date)
- \$50 crumbl gift card - prize?

- Popcorn fundraiser

Suggestion to start a google doc for contacts and results for year over year

Fall Classroom Parties + Dance; 7:35-45, MT

- Follow up on party times-MT

Chanel update:

December 7-School concert-PTC can promote

Multicultural Fair...Chanel and Ms.Plunkett:

Financial commitment

Will help find volunteers

DW's vision for the school to make it happen

Spring Event, so board will discuss in the new year

Comms Approach for the RR Week;Beth + Alison

-Daily visual posting-Beth

-Create a link to google drive for how to donate for Intel, Columbia, nike, etc.

-Beth re-did the website/don't store anything critical until it gets secure

-Parent Square: OSF results, parties, rocket run, Papa Murphy, Dance, Walking school bus

-Flier for last minute RR info

October 18th PTC Meeting; 7pm on Zoom; 8:05-8:15, MT

MT asked David if Hope can provide her literacy overview and/or if Ashley or Ryan Beil could join

DW is doing a principal chat Tues 10/17: 9:30/4pm/6pm-discussion about whether to merge the PTC meeting and the evening principal chat.

Brainstorming about changing the day of the week for the PTC meetings in general.

MT can talk to DW about joining the October principal chat in person in the library

Vote to change OCT meeting to 10/16: 9 votes yes

5:45 arrival on 10/17-start the chat...

Plan for the meeting: short and mini updates; RR update, Passive fundraiser update, no need for a financial overview.

Open Items + Updates, 8:15-8:30, All

-Paul and MT went to the bank, created a savings account, Chanel will be added. -Money will be stored in the safe until board can count, JP will coordinate, Jess Martel and Sakina can help audit/count, another count in November (2 counts last year, and then company matches come in)

-November 3 should be the finish line for donations

PAUL-Treasurer update

-Corrine Russ asked BEF for bells, BEF is a reimbursement/grant

-DW talked about updating Tech in Gym as a possible fund Paul is registered with SoS, Megan T needs to finish SoS registration

MISC:

Westview field trip (?) Follow up-do we need volunteer hours ?

JP happy to work thru google suite

Everyone on google for in the next few weeks, on the email and using it

Google drive: Where to put stuff

Katie Paul needs drop box info

Meeting called to close 8:35pm