

ROCK CREEK ELEMENTARY PARENT TEACHER CLUB

ROCK CREEK ELEMENTARY SCHOOL PTC
4125 NW 185TH AVE. PORTLAND, OR 97229
TAX ID #93-1145502



Meeting Date: April 8, 2026

Minutes taken by Zoom AI

Call to order at **7:35pm**.

Key Outcomes

The PTC approved February meeting minutes and received updates on spring events, including the second annual Talent Show (May 19), Spring Carnival (May 29), and Staff Appreciation Week (first week of May). The community celebration event will be postponed due to concerns about participation equity in the current political climate, with the committee exploring alternative community-building activities. School supply ordering timeline remains under discussion pending teacher grade assignments.

Principal's Report

Spring initiatives:

- Grades 3-5 implementing Tier 2 intervention system as early adopters with instructional coach, ELD teacher, and student behavior specialist 7
- Teachers completing two days of training for new math adoption (pedagogical refresher and catch-up training) at end of May into June 3
- State testing and screener windows approaching alongside field trips 7

Attendance challenge:

- "Sprinting through Spring" attendance challenge includes surprises like candlelight lunch (one second grader said it fulfilled his "dreams since age 5") 48
- Special surprise planned for recess; spirit days and attendance tracking continue 8
- Goal is awareness, not 100% attendance requirement for prizes 8

Community event update:

- Community celebration postponed after committee noted visible absences of some representation last year compared to high diverse participation in year one 34
- Committee wrestling with creating safe, supportive events for all families in current political climate 4

- Passive involvement events see higher participation than those requiring families to be "on the forefront" 4

Talent Show (May 19)

Format and eligibility:

- Open to 3rd, 4th, and 5th graders with 20 act slots available 910
- Lottery system if more than 20 sign-ups; may have slight flexibility depending on act length 1011
- Stage manager and crew positions available for students who prefer behind-the-scenes roles 10

Timeline:

- Interest form releasing April 9 via ParentSquare 1011
- May 4: Talent Roundup (students perform for planning team to see actual talents and determine show order) 1213
- May 11 and 18: After-school rehearsals (mini club format for run-throughs) 14
- May 19: Evening performance open to whole community 14

Guidelines:

- Safety first (no knives, fire, or dangerous props) 1315
- No copyrighted music or inappropriate content 13
- Acts must be 3 minutes or less 13
- Encouraged: instruments, singing, crafts, or performances students have been working on over time 13

Spring Carnival (May 29, 5:30–7:30 PM)

Activities and vendors:

- Portland Party Works providing inflatable obstacle course and games 15
- Kona Ice serving free snow cones 15
- RICE Museum (rock and mineral museum on Highway 26) hosting educational table with coloring sheets and crystals 1516
- Face painting artist and carnival games 16
- 5th grade committee hosting cakewalk and Jazzy Jars sales (optional, additional cost to support 5th grade celebration) 16

Attendance policy:

- Free event for all current Rock Creek students and families 1517
- Not a drop-off event; all students must have adult supervision 1617
- Limited to current Rock Creek community for safety reasons 17

Staff Appreciation Week (First Week of May)

Planned activities:

- Daily special recognition for staff with family involvement opportunities 1819
- Notes of appreciation to favorite staff members 19
- Heart sticky notes in front entrance for families and students to write why they love Rock Creek Elementary 19
- High-five opportunities for staff 19

Financial Update

Revenue status (as of March 31):

- Rocket Run: \$30,151 (goal met) 20
- Passive fundraising: \$2,400 of \$6,000 budget 20
- 5th grade committee funds and garden grant reimbursements tracked separately 20
- Total raised: \$39,000; spent: \$18,000 (in line with typical spending pattern) 20

Current balances:

- Umpqua account: \$41,000 2021
- Savings account: \$28,000 (primarily reserved for track fair and book fair) 21

Upcoming expenses:

- Spring carnival and field trips represent major end-of-year budget items 20

Passive Fundraising

Completed events:

- Red Robin completed; Odd MOS partner closed before funds could be received (two fundraisers lost) 22

Upcoming restaurant nights:

- April 23: Applebee's 22
- May 1: The Meeting Place 22
- May 12: McMenamins Rock Creek (50% of sales returned to school; major fundraiser) 2223
- Additional event potentially planned between May 12 and end of school year 23

School Supply Ordering Discussion

Challenge identified:

- Teachers don't yet know grade assignments for next year, making supply list creation difficult 56
- Uncertainty heightened by budget reduction discussions, though district trying to maintain class sizes 6
- Requesting supply lists adds stress during uncertain time for teachers 6

Next steps:

- Beth coordinating with Alison Pedersen (who corresponds with vendor) and Amy/Jess to review timeline requirements 5
- Decision pending on whether to offer ordering through vendor, find alternative vendor, or return to bring-your-own-supplies method 56

Volunteer Opportunities

Immediate needs:

- Spring Carnival committee (managing carnival games, refurbishment, new game ideas) 17
- Garden club volunteers (signup in ParentSquare) 2425
- Staff taco bar potluck (signup in ParentSquare) 2425

Walking School Bus:

- Every Friday school is in session, departing Bethany Lake Park at 7:20 AM 25
- Volunteer leaders needed to help guide route to school 25

PTC Board Elections

Open positions for 2025–26:

- President, Vice Presidents, Secretary, Treasurer roles available 2426
- No specific time commitment or high pressure; flexible based on individual capacity 26
- Mix of working parents and work-from-home parents currently serve 2426

Election process:

- Meet-and-greet events in late May (informal opportunities to ask questions) 24
- Elections held at final in-person PTC meeting in May 24
- Contact board members at firstname@rockcreekptc.org for information 25

Pending Confirmation

- School supply ordering vendor timeline and feasibility decision 56
- Additional passive fundraiser between May 12 and end of school year 23
- Alternative community-building event to replace postponed community celebration 4

Action Items

- **Amy/Jess:** Send Talent Show interest form via ParentSquare April 9 1011
- **Brad:** Email talent show guidelines to Amy for inclusion in form and newsletter 13
- **Beth:** Coordinate with Alison Pedersen and Amy/Jess on school supply ordering timeline 5
- **Amy:** Include community celebration postponement message in April 9 Rocketeer newsletter 4
- **PTC:** Share Staff Appreciation Week details via ParentSquare and social channels 19
- **Wes:** Finalize creative materials for McMenamins May 12 fundraiser 2223

Next Meeting

Final PTC meeting of school year in May (in-person, with board elections) 24